

SEATON PARISH COUNCIL

MINUTES OF MEETING HELD ON 19 SEPTEMBER 2016

Present:

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| Councillor P F Bateman | Councillor R McCracken |
| Councillor M T Ditchburn | Councillor Mrs J Norman |
| Councillor A Grey | Councillor J Sandwith |
| Councillor Mrs L Harwood (Chairman) | Councillor K Slone |
| Councillor D Horsley | Councillor Mrs C Tibble |
| Councillor M I Jenkinson | Councillor C Woodman |

Clerk: P Bramley

Minute No. 72

Apologies for Absence

Apologies for absence were received from Councillors Mrs K P Birkett & J Musgrave.

Minute No. 73

Declarations of Interest

Declarations of Interest were received from Councillor A Grey, Item 12, Planning Application 2/2016/0473, Personal; Councillor K Slone, Item 8, Personal; & Councillor C Woodman, Item 8, Personal.

Resolved that the declarations of interest be noted.

Minute No. 74

Requests for Dispensations

None received.

Minute No. 75

Minutes of Meeting held on 18 July 2016

Resolved that the minutes of the Meeting held on 18 July 2016 be accepted and signed as a correct record.

Minute No. 76

Best Kept Garden & Container Competition 2016

The winning entries in the Council's Best Kept Garden & Container Competition 2016 were presented with prizes.

Resolved that the winners be congratulated on their efforts.

Minute No. 77

Police Report

A report was received from PCSO Rachel Pape on policing matters since the previous meeting.

Resolved that the report be noted & that, noting the items presented under 'Incidents of Note', a request be made as to what the criteria for the item was.

Minute No. 78

Progress Reports

1) Clerk

The Clerk presented a report advising of progress on various matters.

Resolved that the progress report be noted.

2) Village Hall

Councillor Mrs C Tibble advised that work to install disabled facilities at the Village Hall was almost complete, that there was a hold up in the development of Bowling Club facilities, & that usage of the Village Hall was high.

Resolved that the progress report be noted.

Minute No. 79

Allotments

Members received an update on the position concerning the Council's arrangements for the provision of allotments.

- 1) Members were advised that a Planning Adviser, Mr Neil Hodgson of Seaton, had been appointed to support the Council's proposed development of an allotment site at Meadow Vale. Mr Hodgson had discussed the Council's proposals with Allerdale Borough Council Planning Services & had reported his findings to a meeting of the Allotment Working Party held on 6 September 2016. Mr Hodgson had advised that Allerdale should be provided with a draft of the Council's proposals upon which the development could be based.

Resolved that the position be noted & that the proposed course of action agreed.

Minute No. 80

Public Questions

- 1) Mrs Lynne Hardman reported on her proposals for a 'yarn bombing' of the area around Seaton shops to be carried out during the Christmas period. She was seeking involvement from the community in the venture & was holding a meeting on September 28 for people interested in assisting. Mrs Hardman was thanked for her presentation & referred to the means by which financial support from the Council could be applied for.

Minute No. 81

County & District Councillors' Reports

1) Allerdale Borough Council

Councillor J Sandwith advised that he had nothing to report.

Councillor M Jenkinson advised that he was seeking to progress the replacement of street signs identified with Allerdale Borough Council staff some months earlier. He also advised on having received a number of complaints about new led street lighting installed by Cumbria County Council around the village, which was not considered to give out sufficient light. He agreed to provide a contact point at Cumbria County Council for members to refer complainants to.

Councillor Mrs C Tibble advised that Allerdale Borough Council was seeking to dispose of certain assets & reported on discussions with the lead officer concerning Hunters Drive Play Area.

2) Cumbria County Council

Councillor Mrs C Tibble advised that she had not been told about proposals to change street lighting in Seaton.

Resolved that the reports be accepted & that an item be included on the next agenda for discussion of Hunters Drive Play Area.

Minute No. 82

Forward Plan

Resolved that members give consideration to options for future developments in the Council's services & that discussion of proposals take place at the next meeting.

Minute No. 83

Planning Issues

Resolved that the following observations on planning applications be made, (noting that some had already received approval from Allerdale Borough Council):

Reference No: 2/2016/0473
Applicant: Mrs Val Gilmore
Proposal: Extension to provide additional accommodation & new roof to utility room
Location: 30 Calva Road, Seaton

No Objections

Reference No: 2/2016/0486
Applicant: Mrs Christine Banks
Proposal: Extension to provide new classroom via linking corridor, (resubmission of application 2/2015/0680)
Location: Seaton Academy, Main Road, Seaton

No Objections

Reference No: 2/2016/0515
Applicant: Mr & Mrs I Sherwen
Proposal: Front & Rear extension to provide porch & extended kitchen/day room
Location: 9 Ling Beck View, Seaton
No Objections

Reference No: 2/2016/0475
Applicant: Mr Newton Bowmer
Proposal: Extension & double garage
Location: 1 Main Road, Seaton
No Objections

Reference No: 2/2016/0513
Applicant: Mr & Mrs S Scott
Proposal: Dining room extension
Location: 1 Barncroft Close, Seaton
No Objections

Reference No: 2/2016/0596
Applicant: Miss Cassie Rourke
Proposal: Single storey rear extension
Location: 22 Milburn Croft, Seaton
No Objections

Reference No: PB/2016/0038
Applicant: Mr Rick Thompson, BT Payphones
Proposal: Removal of public payphone
Location: Phone Box Causeway Road, Seaton
No Objections

Resolved: that the following planning application decisions made by Allerdale Borough Council be noted:

Reference No: 2/2016/0374
Applicant: Mr Gerald Nutt
Proposal: Erection of 2m high timber fence along rear boundary
Location: 8 Yearl Rise, Seaton
APPROVED

Reference No: 2/2016/0515
Applicant: Mr & Mrs I Sherwen
Proposal: Front & Rear extension to provide porch & extended kitchen/day room
Location: 9 Ling Beck View, Seaton
APPROVED

Reference No: 2/2016/0473
Applicant: Mrs Val Gilmore
Proposal: Extension to provide additional accommodation & new roof to utility room
Location: 30 Calva Road, Seaton
APPROVED

Reference No: 2/2016/0465
Applicant: Mr Carl Holding
Proposal: Demolition of existing conservatory & replacement with sun lounge & first floor extension over garage
Location: 43 Meadow Vale, Seaton
APPROVED

Minute No. 84

Accounts – September 2016

Resolved that the accounts listed in the schedule, totalling £12,957.11, be agreed for payment.

Minute No. 85

Financial Regulations

Resolved that the updated Financial Regulations be agreed.

Minute No. 86

Audit of Annual Return 2015/16

The Council considered a report from BDO Stoy Hayward LLP on the audit for the year 2015/16. It was noted that no matters of concern had been raised by the auditors.

Resolved: that the audited Annual Return 2015/16 be agreed.

Minute No. 87

Reserves & Balances Policy

Resolved that the Council agree the policy set out in the report for the management of its Reserves & Balances, & that the following unallocated reserves be distributed as follows:

- 1) **Building Maintenance Reserve £1,000**
To provide for the possibility of unanticipated events affecting the provision of bus shelters.
- 2) **Ground Maintenance Reserve £1,000**
To provide for one-off improvements to land which the Council is responsible for maintaining & to contribute to projects supported by other providers.
- 3) **Christmas Lights Reserve £1,000**
To provide for the replacement of existing lights & to enable improvements to existing arrangements to be made.

- 4) **Playground Reserve £13,000**
To support the Council's policy of developing its Jackson Street Playing Field.
- 5) **Community Garden & Allotments Improvements Reserve £8,000**
To support the development of a Community Garden & enable communal improvements to be made to allotment facilities.
- 6) **General Reserves £5,872.37**
To provide a contingency to support potential emergency expenditure & to enable unforeseen fluctuations in future spending to be met.

Minute No. 88

Correspondence

Correspondence received since the last meeting was noted.

Resolved that:

- 1) Further to a request from Mrs Melia of Braeside, the Council agreed to a one-off arrangement for maintenance of the footpath from Jackson Street Playing Field to Braeside.
- 2) Further to a request for funding received from the Children's Foundation, the Council seek information on what contribution has been made to the Seaton area.
- 3) The Council not participate in a partnership approach with Workington Town Council on the 'Great Place Scheme'.
- 4) Council members advise the Clerk of their availability for a meeting with Mr Andy Swindell, BT's Next Generation Access Director, arranged by Sue Hayman MP, to consider broadband connectivity.
- 5) The Council contact Mr Ian Harker, Lighting Manager for Cumbria County Council, expressing its concerns at the problems of lack of light projected by the new street lamps being installed, without consultation, in Seaton, & the potential for encouragement to be given to criminal activity.

Minute No. 89

Councillors' Reports

- 1) It was agreed to consider broadband connectivity in Seaton at the next meeting.
- 2) It was reported that the lamp on telegraph pole 035447 on Lowca Lane was not operating. The matter would be reported to Cumbria County Council.
- 3) It was agreed to consider various matters relating to footpaths at the next meeting.
- 4) It was noted that no progress had yet been made by Sustrans on work planned to address flooding on the cycletrack near Seaton shops. The Council was advised that the appointed contractor had proved unreliable & that alternative arrangements were being made.
- 5) It was agreed to consider the provision of a bench in the vicinity of Jackson Street Bus Stop at the next meeting.

- 6) It was reported that gates controlling access to Hunters Drive Play Area were not operating effectively. The matter would be reported to Allerdale Borough Council.

Minute No. 90

Next Meeting

Members were advised that the next meeting would be held on 17 October 2016.

Minute No. 91

Resolved that the public & press be excluded from the meeting for the following item of business, by reason of its confidential nature.

Meeting No. 92

Allotments

Members discussed correspondence between the Council, its solicitor, & a resident of Meadow Vale, concerning the proposed development of an allotment site at Meadow Vale.

Resolved that the actions of the Clerk be endorsed & that the Council consider what arrangements to make in respect of communicating proposals for the development once the Allotment Working Party had further discussed plans with the Council's Planning Adviser & determined a suitable plan.

The meeting finished at 9.00 pm.

Signed

Chairman

Date