

# SEATON PARISH COUNCIL

PAUL BRAMLEY (CLERK),  
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2 May 2016

Dear Councillor

You are summoned to the Annual meeting of Seaton Parish Council to be held in the Parish Rooms on Monday 16 May 2016 at 7pm. Please advise me if you are unable to attend.

Yours sincerely

Paul Bramley  
Clerk & Responsible Financial Officer

## Council Membership

Councillor P F Bateman	Councillor M I Jenkinson
Councillor Mrs K P Birkett	Councillor R McCracken
Councillor M T Ditchburn	Councillor J Musgrave
Councillor S Forrester	Councillor Mrs J Norman
Councillor A Grey	Councillor J Sandwith
Councillor Mrs L Harwood (Chairman)	Councillor K Slone
Councillor D Horsley	Councillor Mrs C Tibble
	Councillor C Woodman

## AGENDA

- 1. Election of Chairman**  
To elect the Chairman for the year 2016/17.
- 2. Declaration of Acceptance of Office**

To receive the Chairman's Declaration of Acceptance of Office.

**3. Appointment of Vice Chairman**

To appoint a Vice Chairman for Council Year 2016/17.

**4. Apologies for Absence**

To receive apologies for absence.

**5. Declarations of Interest**

Members and Officers to give notice of any personal or prejudicial interest and the nature of that interest relating to any item on the agenda.

**6. Requests for Dispensations**

Members to request dispensation for, & the Clerk to report any requests received since the previous meeting for, dispensation to speak or vote on any matter where a member has a disclosable pecuniary interest.

**7. Minutes of Meeting held on 18 April 2016**

To approve as a correct record the minutes of the Council Meeting held on 18 April 2016.

**8. Representatives on Outside Bodies**

To appoint representatives to Outside Bodies for 2016/17.

**9. Membership of Council Working Parties**

To appoint representatives to Council Working Parties.

**10. Police Report**

To receive a progress report on policing issues from a representative of Cumbria Police.

**11. Progress Reports**

To receive progress reports on items considered at the previous meeting, together with more general progress reports.

**1) General**

Report from Clerk.

**2) Village Hall**

Report from the Chairman of the Village Hall Committee, Councillor M T Ditchburn.

**12. Allotments**

To receive an update on the Council's Allotment Site provision.

**13. Public Questions**

To receive views & questions from members of the public on issues on the agenda or raise issues for future consideration at the discretion of the Chairman.

**14. County & District Councillors' Reports**

To receive information from County & District Councillors on items of relevance to the Parish.

**15. Seaton Scarecrow Festival 2016**

To receive an update on arrangements for Seaton Scarecrow Festival 2016.

**16. Best Kept Garden & Container Competition 2016**

To review arrangements for the Seaton Best Kept Garden & Container Competition 2016.

**17. Vehicle Speed Control Measures**

To consider arrangements for the control of vehicle speed in Seaton.

**18. Christmas Lights**

To consider arrangements for Seaton's Christmas Lights Switch-on 2016.

**19. Queen's Birthday Celebrations**

To consider proposals for celebrating the Queen's 90<sup>th</sup> birthday.

**20. Planning**

To give consideration to proposed planning developments and submit comments to the Borough Council, and to receive notification of planning applications approved.

**New Planning Applications**

Reference No: 2/2016/0252  
Applicant: Mr Alan Richardson  
Proposal: Single storey extension  
Location: 30 Milburn Croft, Seaton

Reference No: 2/2015/0244  
Applicant: Mr Simon Fawcett  
Proposal: two storey rear extension & porch to front  
Location: 15 Kings Avenue, Seaton

**Planning Notifications**

Reference No: 2/2016/0101  
Applicant: Mr Jack Bhardwaj  
Proposal: Change of use from A3 café to A5 hot food takeaway  
with extractor flue  
Location: 80 Main Road, Seaton

**APPROVED**

Reference No: 2/2016/0167  
Applicant: Mr & Mrs P Scott  
Proposal: Remove conservatory & build dining room extension  
Location: 1 Barncroft Close, Seaton

**APPROVED**

## **21. Finance & Governance**

### **1) Accounts for Payment**

To authorise payment of the accounts listed in the schedule.

### **2) Annual Return 2015/16**

To approve the Annual Return for the year ended 31 March 2016.

## **22. Correspondence**

To note & consider items of correspondence received, per list circulated.  
Members requiring more information on any items should contact the Clerk  
in good time in advance of the meeting.

## **23. Councillor's Reports**

To receive any reports from members on minor matters of information not  
included elsewhere on the agenda & raise items for future agendas,  
(members are respectfully reminded that this is not an opportunity for  
debate or decision making).

## **24. Date of next meeting**

To note that the next meeting will be held on Monday 20 June 2016.  
Requests for agenda items should be made to the Clerk by 10 June.