

SEATON PARISH COUNCIL

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14 July 2014

Dear Councillor

You are summoned to a meeting of Seaton Parish Council to be held in the Parish Rooms on Monday 21 July 2014 at 7pm. Please advise me if you are unable to attend.

Yours sincerely

Paul Bramley
Clerk & Responsible Financial Officer

Council Membership

Councillor J M Ardron
Councillor P F Bateman
Councillor Mrs K P Birkett (Chairman)
Councillor M T Ditchburn
Councillor Ms M M Gainford
Councillor A Grey
Councillor Mrs L Harwood

Councillor C J Holding
Councillor Mrs J King
Councillor W McIntyre
Councillor J Musgrave
Councillor Mrs J Norman
Councillor J Sandwith
Councillor Mrs C Tibble
Councillor C Woodman

AGENDA

- 1. Apologies for Absence**
To receive apologies for absence.

2. Declarations of Interest

Members and Officers to give notice of any personal or prejudicial interest and the nature of that interest relating to any item on the agenda.

3. Requests for Dispensations

Members to request dispensation for, & the Clerk to report any requests received since the previous meeting for, dispensation to speak or vote on any matter where a member has a disclosable pecuniary interest.

4. Minutes of Meeting held on 16 June 2014

To approve as a correct record the minutes of the Council Meeting held on 16 June 2014.

5. Progress Reports

To receive progress reports on items considered at the previous meeting, together with more general progress reports.

1) General

Report from Clerk.

2) Village Hall

Report from Chairman of the Village Hall Committee, Councillor M T Ditchburn.

6. Public Questions

To receive views & questions from members of the public on issues on the agenda or raise issues for future consideration at the discretion of the Chairman.

7. County & District Councillors' Reports

To receive information from County & District Councillors on items of relevance to the Parish.

8. Allotments

To receive an update on the Council's Allotment Site provision.

9. Seaton Scarecrow Festival 2014

To receive a report on the Seaton Scarecrow Festival 2014.

10. Best Kept Garden & Container Competition 2014

To receive an update on the Best Kept Garden & Container Competition 2014.

11. Risk Assessment & Management Review 2014/15

To review the Council's operational risks & consider how those risks are managed.

12. Internal Audit Report 2013/14

To consider the annual report from the Council's Internal Auditor.

13. Planning

To give consideration to proposed planning developments and submit comments to the Borough Council, and to receive notification of planning applications approved.

New Planning Applications

Reference No: 2/2014/0360
Applicant: Mr David Christian
Proposal: Construction of dormer windows above garage
Location: 72 Meadow Vale, Seaton

Reference No: 2/2014/0469
Applicant: Mr John Caine
Proposal: Single storey side extension
Location: 27 Kelsick Park, Seaton

Planning Notifications

Reference No: WTPO/2014/0015
Applicant: Mr A Watson, ISS
Proposal: Tree works
Location: 83 Whitestiles, Seaton
APPROVED

Reference No: 2/2014/0321
Applicant: Mr Lee Edmundson
Proposal: Two storey side extension & single storey rear extension
Location: 41 Milburn Croft, Seaton
APPROVED

14. Finance

1) Accounts for Payment

To authorise payment of the accounts listed in the schedule.

2) Finance Report

To compare actual expenditure & income to budget for the period 1 April to 30 June 2014.

15. Correspondence

To note & consider items of correspondence received, per list circulated. Members requiring more information on any items should contact the Clerk in good time in advance of the meeting.

16. Councillor's Reports

To receive any reports from members on minor matters of information not included elsewhere on the agenda & raise items for future agendas, (members are respectfully reminded that this is not an opportunity for debate or decision making).

17. Date of next meeting

To note that the next meeting will be held on Monday 15 September 2014. Requests for agenda items should be made to the Clerk by 5 September.